

**Anew: Building Beyond Violence and Abuse
Job Posting**

Title: Family Counselor	Department: Counseling
Type: Full-Time	Reports To: Director of Counseling
Classification: Non-exempt	Supervises: N/A

Job Summary:

The Family Counselor is a member of the Anew: Building Beyond Violence and Abuse Counseling program working at Anew's site based Transitional Housing Program called Sanctuary. The Family Counselor works collaboratively with the Sanctuary staff to ensure that the individuals/families in the program are provided with necessary support and assistance to achieve their goals. The primary focus is on domestic violence and the impact on the family's homeless situation. Mental health and domestic violence assessments are conducted and individualized treatment plans are developed with the housing participants which may include adult counseling, children's counseling for children birth-17, and family counseling services. Services are provided through a combination of in-office, telehealth and in the participant's apartment at the site-based program. Family counseling, parenting support, and healthy living skills groups are also significant aspects of this position. The Family Counselor also has administrative duties to ensure both programs' efficiency and coordination including weekly paperwork and maintenance of databases.

The ideal candidate for this position is personable, has a positive attitude, has flexibility in meeting with members of families, and is equipped to handle multiple demands as the residential setting of the Sanctuary is often unpredictable. This individual has clinical experience working with adults, children and/or families using a trauma informed care approach. They must have the ability to demonstrate empathetic, non-judgmental attitudes towards people impacted by domestic violence and other trauma, be able to assess the immediate needs of potential clients and provide crisis intervention. This individual should be self-motivated, resourceful, organized, and take initiative. The candidate should also be able to think and work independently and creatively and be able to adapt clinical approaches to the needs of each individual and family in the Sanctuary program. The Family Counselor is a team player working collaboratively with the Sanctuary team and counseling department to support the needs of the participants.

Duties and Responsibilities

- Comply with the Counseling and Sanctuary Program Manuals.
- Collaborate with the Sanctuary Program Manager to complete mental health and domestic violence assessments.
- Complete Safe From the Start (SFS) program paperwork and children's evaluation tools as needed for families with children ages birth-5.
- Assess individual and family counseling needs, develop treatment plans accordingly, and provide individual counseling to adults and children as needed.
- Provide home-based parenting support/coaching to adult participants and family counseling as needed.
- Provide advocacy for participants in collaboration with Sanctuary Case Manager with schools, mental health providers, court, etc.
- Facilitate parent education classes for adult participants as well as various educational and therapeutic groups at Sanctuary.

- Collaborate and participate in consultation with Sanctuary staff to ensure participant and program success.
- Meet regularly with Director of Counseling for case review and professional development supervision.
- Input and maintain client information into an agency database.
- Assist with statistical reports and in chart reviews and preparation for audits to ensure participant charts meet all eligibility and documentation requirements.
- Complete, submit and file required case documentation by established deadlines.
- Complete and submit weekly employment-related paperwork and monthly reports to the Program Director/Supervisor as required.
- Assist with collection of donations, fundraising efforts, client activities, and special projects as needed.
- Participate in training as required by job responsibilities and funders through approval process.
- Participate in and represent Anew at various networking and outreach events and committee meetings as assigned.
- Attend Counseling staff meetings and Sanctuary staff meetings.
- Attend Anew All-Staff meetings.
- Work with other Anew and Counseling staff to maintain open communication and develop a team approach.
- Other duties as assigned.

Qualifications

- Master's degree in Counseling, Social Work, or related field that qualifies for state licensure.
- LSW or LPC preferred.
- At least 1 year of counseling experience required.
- At least 1 year home based family services experience preferred.
- Fluency in both spoken/written Spanish and English preferred.
- Completed 40 Hour Domestic Violence Training. Will be provided by Anew as needed.
- Obtain ICDVP Certification within one year and maintain certification with support provided by Anew.
- Well-grounded knowledge of psychopathology and normal child development. Must be familiar with DSM-V.
- Knowledgeable about issues related to domestic violence dynamics, its effects on adults and children and trauma informed practices.
- Understanding of barriers faced by homeless families due to Domestic Violence.
- Previous experience in domestic violence, sexual assault, trafficking services, or advocacy preferred.
- Excellent computer skills and knowledge. Proficiency in basic computer programs including Microsoft Word, Excel, and Windows-based databases.
- Excellent written and verbal communication skills and interpersonal skills.
- Detail-oriented with strong problem-solving skills.
- Strong critical thinking and crisis intervention skills.
- Strong organizational and time management skills.
- Ability to work and research information independently.
- Ability to work well as a team member and effectively communicate with others.
- Ability to handle sensitive information in a confidential manner required.

- Ability to demonstrate the values of Anew.
- Must be able to operate general office equipment.
- Must be able to stand/walk for periods of time and lift up to 25lbs.
- Must have reliable transportation, proof of insurance, and a valid driver's license.
- Some evening hours are required; flexibility in scheduling a must.

Compensation and Benefits

The hiring range for this position is \$19.43 – \$23.08/hour for 35 hours per week. A \$0.50 differential is provided for Spanish speaking hires. Anew offers benefits including 14 paid holidays; 20 days of Paid Time Off (PTO) annually; medical, dental, vision and life insurance; short-term and long-term disability; and the ability to contribute to our 403(b) plan with 3% company matching. This position is also eligible for Aflac benefits.

If you are interested in applying for this position, please email your cover letter and resume to careers@anewdv.org.

Anew is an equal opportunity employer and values a diverse workforce. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, national origin, genetic information, age, disability status, veteran status, or any other category protected by law.

For more information about Anew: Building Beyond Violence and Abuse, please visit our website at www.anewdv.org.